

# Credit by Examination

Credit may be earned at WKU through the following examination programs:

- Accounting Pilot and Bridge Project (APBP)
- Advanced Placement Program (AP)
- American College Testing Program (ACT)
- Cambridge International Examination, Cambridge Advanced (AICE)
- College Level Examination Program (CLEP)
- Departmental Exams developed by WKU departmental faculty committee
- International Baccalaureate (IB)
- Military Service Credit
- Prior Learning Assessment
- Scholastic Assessment Test (SAT)

The credit hours earned through these examinations will count toward graduation, but will not apply to WKU residence credit or be used to compute grade point averages since a letter grade will not be given. Additional information about the exams may be obtained by clicking on the underlined course title in the charts below.

Students may receive credit hours through any of these programs, however, duplicate credit may not be earned. For example, a student who earns credit hours for English 100 through the AP program may not receive additional credit for English 100 on the ACT exam, on a departmental exam, or on the CLEP exams.

High school seniors should take CLEP and ACT or SAT examinations by February at the latest so the results may be available for use in selecting courses during the March or June Topper Orientation Program (TOP).

The Office of the Registrar notifies students of their eligibility for credit upon receiving an application for admission and the official test score report. Students will receive the credit during the first semester of enrollment.

Credit awarded for these exams will apply toward the WKU Colonnade General Education program as indicated. For detailed information refer to the Colonnade section of the catalog. Credit for these exams will also apply toward the Kentucky Statewide General Education categories as indicated. The categories are: Communications (WC or OC), Arts and Humanities (AH), Social and Behavioral Sciences (SB), Natural Sciences (NS), Natural Sciences Lab (SL) and Quantitative Reasoning (QR).

## Advanced Placement Program (AP)

Students may earn college credit through the Advanced Placement Program of the College Board upon attaining the minimum score on the AP examination. The AP credit will not count toward WKU residence credit.

The Office of the Registrar notifies students of their eligibility for credit upon receiving an application for admission and the official AP score report. Official scores may be obtained on-line at [www.collegeboard.com](http://www.collegeboard.com) or by contacting AP Exams, PO Box 6671, Princeton, New Jersey 08541-6671, telephone (888)225-5427. The following code number should be used to have scores sent to WKU: AP-1901. Students will receive the credit during the first semester of enrollment.

AP Course	Minimum Score	Credit Hours	Equivalent WKU Course	Colonnade Program	Kentucky Statewide GEN ED Category
<b>Art</b>					
<a href="#">Art History</a>	3	3	Art 105 or 106	E-AH	AH
	4+	6	Art 105 and 106	E-AH	AH
<a href="#">Studio Art – Drawing</a>	3	3	Art 140		
	4+	6	Art 130 and 140		
<a href="#">Studio Art – 2D</a>	3	3	Art 130		
	4+	6	Art 130 and 140		
<a href="#">Studio Art – 3D</a>	3+	3	Art 131		

AP Course	Minimum Score	Credit Hours	Equivalent WKU Course	Colonnade Program	Kentucky Statewide GEN ED Category
<b>Biology</b>					
<a href="#">Biology</a>	3	3	Biology 113	E-NS	NS
	4	4	Biology 113 and 114	E-NS, SL	NS, SL
	5	6	Biology 120 and 122	E-NS	NS
<b>Capstone</b>					
<a href="#">Seminar</a>	3+	3	Lower level elective		
<a href="#">Research</a>	3+	3	Lower level elective		
<b>Chemistry</b>					
<a href="#">Chemistry</a>	3	3	Chemistry 116 or Chemistry 101 (3)	E-NS E-NS, SL	NS NS, SL
	4+	5-4	Chemistry 120 (3), 121 (2), or Chemistry 105 (3), 106 (1)	E-NS, SL E-NS, SL	NS, SL NS, SL
<b>Computer Science</b>					
<a href="#">Computer Science A</a>	3+	4	Computer Science 180		
<a href="#">Computer Science Principles</a>	3+	3	Elective (3)		
<b>Economics</b>					
<a href="#">Macroeconomics</a>	3+	3	Economics 203	E-SB	SB
<a href="#">Microeconomics</a>	3+	3	Economics 202	E-SB	SB
<b>English</b>					
<a href="#">English Language and Composition</a>	3+	3	English 100	F-WI	WC
<a href="#">English Literature and Composition</a>	3	3	English 100	F-WI	WC
	4+	6	English 100 and 200	F-WI F-AH	WC AH
<b>Environmental Science</b>					
<a href="#">Environmental Science</a>	3+	3	Environmental Science 280	E-NS	NS
			Biology 280, or Public Health 280		
<b>Foreign Language</b>					
<i>√ A minimum score of 3 in a Foreign Language exam will fulfill the World Language Proficiency requirement of the Colonnade Program.</i>					
<a href="#">Chinese Language and Culture</a>	3	9	Chinese 101, 102, and 201	√	
	4	12	Chinese 101, 102, 201, and 202	√	
	5	15	Chinese 101, 102, 201, 202, and 301	√	
<a href="#">French Language and Culture</a>	3	9	French 101, 102, and 201	√	
	4	12	French 101, 102, 201, and 202	√	
	5	15	French 101, 102, 201, 202, and 320	√	
<a href="#">German Language and Culture</a>	3	9	German 101, 102, and 201	√	
	4	12	German 101, 102, 201, and 202	√	
	5	15	German 101, 102, 201, 202, and 330	√	

AP Course	Minimum Score	Credit Hours	Equivalent WKU Course	Colonnade Program	Kentucky Statewide GEN ED Category
<a href="#">Italian Language and Culture</a>	3	9	Italian 101,102 and 3 hour Italian lower level elective	✓	
	4	12	Italian 101, 102 and 6 hours Italian lower level electives	✓	
	5	15	Italian 101, 102 and 6 hours Italian lower level and 3 hour Italian upper level electives	✓	
<a href="#">Japanese Language and Culture</a>	3	9	Japanese 101, 102, and 201	✓	
	4	12	Japanese 101, 102, 201, and 202	✓	
	5	15	Japanese 101, 102, 201, 202, and 3 hour Japanese upper level elective	✓	
<a href="#">Latin</a>	3	9	RELS 150 and 151, and 3 hour lower level elective	✓	
	4	12	RELS 150 and 151, and 6 hours lower level electives	✓	
	5	15	RELS 150 and 151, 6 hours lower level electives, and 3 hours upper level electives	✓	
<a href="#">Spanish Language and Culture</a>	3	9	Spanish 101, 102 and 201	✓	
	4	12	Spanish 101, 102, 201, and 202	✓	
	5	15	Spanish 101, 102, 201, 202, and 371	✓	
<a href="#">Spanish Literature and Culture</a>	3	9	Spanish 101, 102 and 201	✓	
	4	12	Spanish 101, 102, 201, and 202	✓	
	5	15	Spanish 101, 102, 201, 202, and 374	✓	
<b>Geography</b>					
<a href="#">Human Geography</a>	3+	3	Geography 110	E-SB	SB
<b>Government</b>					
<a href="#">Government and Politics: Comparative</a>	3+	3	Political Science 260	E-SB	SB
<a href="#">Government Politics: United States</a>	3+	3	Political Science 110	E-SB	SB
<b>History</b>					
<a href="#">European History</a>	3	3	History 102	F-SB	SB
	4+	6	History 102 (3) and 3 hour History lower level elective	F-SB	SB
<a href="#">United States History</a>	3	3	History 240 or History 241		
	4+	6	History 240 or History 241 and 3 hour History lower level elective		
<a href="#">World History</a>	3	3	History 102	F-SB	SB
	4+	6	History 101 and 102	F-SB	SB
<b>Mathematics</b>					
<a href="#">Calculus AB</a>	3+	4	Mathematics 136	F-QR	QR
<a href="#">Calculus BC</a>	3	4	Mathematics 136	F-QR	QR
	4+	8	Mathematics 136 and Mathematics 137	F-QR	QR
<a href="#">Statistics</a>	3+	3	Mathematics 183 or Economics 206	F-QR	QR

<b>Music</b>					
<u>Music Theory</u>	3	3	Music 100		
	4+	6	Music 100 and 101		
<b>Physics</b>					
<u>Physics I</u>	3	3	Physics 101	E-NS, SL	NS, SL
	4	3-4	Physics 101 (3) or Physics 201 (4)	E-NS, SL	NS, SL
	5	4	Physics 231/232 or Physics 201	E-NS	NS, SL
<u>Physics II</u>	3	4	Physics 202		
	4+	4	Physics 332/233 or 202		
<u>Physics C – Mechanics</u>	3	3	Physics 101	E-NS, SL	NS, SL
	4	4	Physics 231 and 232		
	5	5	Physics 255 and 256	E-NS, SL	NS, SL
<u>Physics C – Electricity and Magnetism</u>	3-4	4	Physics 332 and 233		
	5	5	Physics 265 and 266		
<b>Psychology</b>					
<u>Psychology</u>	3+	3	Psychology 100 or Psychological Sciences 100	E-SB	SB

### Accounting, Pilot and Bridge Project (ARBP)

Students may earn three hours of proficiency non-residence credit for successful completion of the high school Accounting Pilot and Bridge Project (APBP) course. Students who earn credit from the APBP exam will meet the prerequisite for the second introductory accounting course, ACCT 201 – Introductory Accounting-Managerial. Contact the Department of Accounting at [Acct@wku.edu](mailto:Acct@wku.edu) or (270) 745-3895 for more information).

### ACT or SAT English Proficiency Credit

The below WKU course and 3 credit hours are received with the American College Testing Program (ACT) or Scholastic Assessment Test (SAT) score in the designated test category. WKU does not require the written component on either exam. A student who earns credit for English 100 or Math 116 on the ACT or SAT may not receive additional credit for English 100 or Math 116.

WKU Course	ACT	SAT (Prior to March 2016)	SAT (March 2016)
English 100	≥ 29 English	≥ 650 Critical Reading	≥ 35 Writing and Language
Math 116	≥ 26 Math	≥ 590 Math	≥ 610 Math

Official ACT or SAT scores should be sent by the testing company to the Office of Admissions as part of the admissions process. ACT scores may be obtained by contacting ACT Records, P.O. Box 451, Iowa City, Iowa 52243, phone (319) 337-1313, or accessing on-line information at [www.act.org](http://www.act.org). The following code number should be used to have scores sent to WKU: ACT-1562. SAT score information can be obtained by calling 1- 866-756-7346 or on-line at [www.collegeboard.com](http://www.collegeboard.com). The following code number should be used to have scores sent to WKU: SAT-1901. The Office of Admissions will notify applicants who qualify for academic credit on the basis of the ACT/SAT scores.

### Cambridge International Examinations

Cambridge International Examinations provides curriculum for High Schools at the advanced levels that offer learners a broad range of AS-level & A-level subjects. Students who participated in the Cambridge Advanced (AICE) program may be awarded Colonnade general education or other WKU credit. An official certifying AICE transcript is required. Evaluation of credit and recommendations are determined by the appropriate WKU academic discipline department.

The grade necessary to earn WKU credit, the corresponding course, and the credit hours which may be earned appear below. The acceptable grade for credit may vary between courses and the level of the exam taken. Credit hour equivalencies are reviewed annually by academic units.

AICE Exam	Exam Grade	WKU Course	WKU Credits	Colonnade Gen Ed
Business (AS-Level)	A, B, or C	BA 110	3	
Business (A-Level)	A, B, or C	BA 110 and MGT 201	6	
Economics (AS-Level)	A, B, or C	ECON 150*	3	E-SB
Economics (A-Level)	A, B, or C	ECON 202 and ECON 203	6	E-SB

English Literature (AS-Level)	A, B, or C	ENG 200	3	F-AH
English Literature (A-Level)	A, B, or C	ENG 200	3	F-AH
French Language (AS-Level)	A – E	FREN 201 and FREN 202	6	√
French Language (A-Level)	A – E	FREN 320 and FREN 321	6	√
Law (A-Level)	A-D	PLS 190 or BUS 226	3	
Music (AS-Level)	A, B, or C	MUS 120	3	E-AH
Psychology (AS-Level)	A, B, or C	PSY 100	3	E-SB
Psychology (A-Level)	A, B, or C	PSY 100	3	E-SB
Sociology (A-Level)	A, B, or C	Sociology 100	3	E-SB
Spanish Language (AS-Level)	A-E	SPAN 201 and SPAN 202	6	√
Spanish Language (A-Level)	A-E	SPAN 370 and SPAN 371	6	√

NOTE: ECON 150 counts as Gen Ed but does not work for Gordon Ford College of Business Majors.

### College Level Examination Program (CLEP)

The CLEP examinations may be taken each month at any national testing center, including the testing center at WKU. Information about CLEP may be obtained by writing CLEP, CN 6600, Princeton, New Jersey 08540-6600, or accessing on-line information at [www.collegeboard.com](http://www.collegeboard.com), or by contacting the Counseling and Testing Center, Western Kentucky University, Bowling Green, Kentucky 42101, (270) 745-3159. The following code number should be used to have scores sent to WKU: CLEP-1901.

Students may register for CLEP examinations at WKU by contacting the Counseling and Testing Center or by going online to [www.registerblast.com/wku](http://www.registerblast.com/wku).

Students applying to WKU should have their scores sent to the Office of Admissions. Students currently enrolled at WKU should request their scores be sent to the Office of the Registrar. The appropriate office will then notify applicants who qualify for academic credit.

#### Policies

1. A student who has completed a course or has received credit by examination at WKU or at another accredited college or university may not receive credit for a CLEP examination of similar content.
2. A student may not take a CLEP examination for credit after having taken a college course at a higher level in the same department (subject matter area).
3. A student may establish credit in all courses or areas in which he/she is able to demonstrate proficiency, provided he/she meets the University's residence requirements for graduation. The credit earned will not count toward WKU residence.
4. A student who fails to earn credit on a CLEP examination may not repeat the same examination within three months of the initial testing date.
5. A student may not repeat by proficiency testing a course which has been previously taken or failed at WKU or another accredited institution.

#### CLEP Subject Examinations

Subject Examinations	Minimum Score	Credit Hours	Equivalent WKU Course	Colonnade Program	WKU GEN ED Category	Kentucky Statewide GEN ED Category
<b>Composition and Literature</b>						
<a href="#">American Literature</a>	50-74	3	English 100 level elective			
	75+	3	English 391 or 392			
<a href="#">Analyzing and Interpreting Literature</a>	50+	3	*Lower level elective (Departmental Exam for ENG 200)			
<a href="#">College Composition</a>	50+	3	English 100	F-WI	A-I	WC
<a href="#">College Competition Modular</a>	50+	3	Lower level elective			
<a href="#">English Literature</a>	50-74	3	English 100 level elective			
	75+	3	English 381 or 382			
<a href="#">Humanities</a>	50+	3	Arts and Humanities lower level elective	E-AH	B-I (3hrs) B-II (3hrs)	AH
<b>World Languages</b>						

Subject Examinations	Minimum Score	Credit Hours	Equivalent WKU Course	Colonnade Program	WKU GEN ED Category	Kentucky Statewide GEN ED Category
<i>√ A minimum score of 50 in a World Language exam will fulfill the World Language Proficiency requirement of the Colonnade Program.</i>						
<a href="#">French Language</a>	50-55	6	French 101 and 102	√	A-II	
	56-59	9	French 101, 102, and 201	√	A-II	
	60+	12	French 101, 102, 201, and 202	√	A-II	
<a href="#">German Language</a>	50-55	6	German 101 and 102	√	A-II	
	56-59	9	German 101, 102, and 201	√	A-II	
	60+	12	German 101, 102, 201, and 202	√	A-II	
<a href="#">Spanish Language</a>	50-57	6	Spanish 101 and 102	√	A-II	
	58-62	9	Spanish 101, 102, and 201	√	A-II	
	63+	12	Spanish 101, 102, 201, and 202	√	A-II	
<b>History and Social Sciences</b>						
<a href="#">American Government</a>	50+	3	Political Science 110	E-SB	C	SB
<a href="#">History of the United States I</a>	50+	3	History 240			
<a href="#">History of the United States II</a>	50+	3	History 241			
<a href="#">Human Growth and Development</a>	50+	3	Psychology 220 or Psychological Sciences 220	E-SB	C	SB
<a href="#">Introduction to Educational Psychology</a>	50+	3	Electives (lower level)			
<a href="#">Introductory Psychology</a>	50+	3	Psychology 100 or Psychological Sciences 100	E-SB	C	SB
<a href="#">Introductory Sociology</a>	50+	3	Sociology 100	E-SB	C	SB
<a href="#">Social Sciences and History</a>	50+	3	**Social and Behavioral Science lower level elective	E-SB	**C	SB
<a href="#">Western Civilization I (to 1648)</a>	50+	3	History 119 or History 101	F-SB	C	SB
<a href="#">Western Civilization II (1648-present)</a>	50+	3	History 120 or History 102	F-SB	C	SB
<b>Science and Mathematics</b>						
<a href="#">Biology</a>	50+	3	Biology 113	E-NS	D-I	NS
<a href="#">Calculus</a>	50-54	4	Mathematics 136	F-QR	D-II	QR
	55+	4	Mathematics 137			
<a href="#">Precalculus</a>	50-59	3	Mathematics 116	F-QR	D-II	QR
	60+	4	Mathematics 136	F-QR	D-II	QR
<a href="#">College Algebra</a>	50-51	3	Mathematics 116	F-QR	D-II	QR
	52+	3	Mathematics 117	F-QR	D-II	QR
<a href="#">College Mathematics</a>	50+	3	Mathematics 109	F-QR	D-II	QR
<a href="#">Chemistry</a>	50+	5	Chemistry 120 and 121	E-NS, SL	D-I	NS, SL
<a href="#">Natural Sciences</a>	50+	3	Environmental Science 280	E-NS	D-I	NS
			Biology 280 or Public Health 280			
<b>Business</b>						
<a href="#">Financial Accounting</a>	50+	3	Accounting 200			
<a href="#">Information Systems</a>	50-57	3	Elective			
	58+	3	Computer Information Systems 141			
<a href="#">Introductory Business Law</a>	50+	3	Management 301			
<a href="#">Principles of Macroeconomics</a>	50+	3	Economics 203	E-SB	C	SB
<a href="#">Principles of Microeconomics</a>	50+	3	Economics 202	E-SB	C	SB

Subject Examinations	Minimum Score	Credit Hours	Equivalent WKU Course	Colonnade Program	WKU GEN ED Category	Kentucky Statewide GEN ED Category
<a href="#">Principles of Management</a>	50+	3	Management 210			
<a href="#">Principles of Marketing</a>	50+	3	Marketing 220			

\* Students may earn English 200 credit by passing a Departmental Exam, go to <http://www.registerblast.com/wku>.

\*\* Social Sciences and History CLEP credit cannot be used in lieu of History 101/119 or 102/120.

### Departmental Credit By Examination

Students enrolled at WKU may also receive credit on the basis of departmental examinations, also called departmental comprehensive proficiency assessments. A student may take a departmental comprehensive proficiency assessment in any course listed as satisfying a requirement in any of the categories of general education. Departments may offer departmental comprehensive proficiency assessments in other courses at their discretion.

To assess student proficiency, a department may adopt either a standardized examination available from outside the University or develop an appropriate comprehensive proficiency examination within the department by means of a faculty committee. Departmental comprehensive proficiency assessments may be written, oral or both.

To be eligible to take a departmental comprehensive proficiency assessment, a student must be fully matriculated, in good standing, and regularly enrolled at WKU. Credits earned in this manner will be recorded on the student's official transcript as non-residence credit but will not be considered as a part of the normal semester load in the term in which the examination is taken. A student may not register for a departmental comprehensive proficiency assessment for a course while he or she is enrolled in that course. A student may not take a departmental comprehensive proficiency assessment in a course which has been previously taken at WKU or at another accredited institution.

A student desiring to take a departmental comprehensive proficiency assessment must complete an appropriate request form in the Office of the Registrar. A fee of \$25 per credit hour must be paid at the time the form is submitted. The form must be submitted to the Registrar prior to the end of the third week of classes in either the fall or spring semesters. The Registrar will notify the appropriate department of the student's request. The department will administer the comprehensive proficiency assessment during the seventh week of classes. The student must obtain the specific time and place for testing from the department head.

After the assessment has been completed, the department head will notify the Registrar in writing as to whether or not the student demonstrated acceptable proficiency. If the department recommends credit be granted, the semester hours earned will be recorded on the official transcript. However, the credit will not be used in computing the grade point average since letter grades will not be assigned.

### International Baccalaureate

Western Kentucky University recognizes the International Baccalaureate (IB) program completed in high school. Credit will be awarded by earning the required score in a specific subject, and awarded as non-residence credit. To receive credit the student must furnish an official IB transcript to the Office of Admissions issued directly from the New York office of the International Baccalaureate Organization. Specific information about required scores and credit may be obtained from the Office of Admissions website ([www.wku.edu/international/ib.php](http://www.wku.edu/international/ib.php)).

IB Subject	IB Level	Minimum Score	Credit Hours	WKU Equivalent Course
Language A: Literature	SL	5	3	ENG 200
	HL	5	3	ENG 200
Language A: Language and Literature	SL	5	3	ENG 100
	HL	5	3	ENG 100
Arabic	SL	4	9	ARBC 101, 102 & 201
	SL	5	12	ARBC 101, 102, 201 & 202
	HL	4	12	ARBC 101, 102, 201 & 202
	HL	5	15	ARBC 101, 102, 201, 202, & 301
Chinese	SL	4	9	CHIN 101, 102 & 201
	SL	5	12	CHIN 101, 102, 201 & 202
	HL	4	12	CHIN 101, 102, 201 & 202
	HL	5	15	CHIN 101, 102, 201, 202 & 301
French ab initio	SL	4+	6	FREN 101 and 102
French	SL	4	9	FREN 101, 102 & 201
	SL	5	12	FREN 101, 102, 201 & 202
	HL	4	12	FREN 101, 102, 201 & 202
	HL	5	15	FREN 101, 102, 201, 202 & 321

German ab initio	SL	4	6	GERM 101 and 102
German	SL	4	9	GERM 101, 102 & 201
	SL	5	12	GERM 101, 102, 201 & 202
	HL	4	12	GERM 101, 102, 201 & 202
	HL	5	15	GERM 101, 102, 201, 202 & 330
	SL	5	6	RELS 150 and 151
Latin	HL	5	6	RELS 150 and 151
	SL	4	6	SPAN 101 and 102
Spanish ab initio	SL	4	9	SPAN 101, 102 & 201
Spanish	SL	5	12	SPAN 101, 102, 201 & 202
	HL	4	12	SPAN 101, 102, 201 & 202
	HL	5	15	SPAN 101, 102, 201, 202 & 370
	<b>Individuals and Societies</b>			
Business Management	SL	5	3	MGT 210
	HL	5	3	MGT 210
Global Politics	SL	5+	3	PS 250
	HL	5+	3	PS 260
History	SL	4	3	Lower division elective in history major or lower division general elective
	HL	4	3	
Information Technology in a Global Society	SL	4	3	CIS 141
	HL	4	3	CIS 141
Psychology	SL	4	3	PSY 100
	HL	4	3	PSY 100
Social and Cultural Anthropology	SL	4	3	ANTH 120
	HL	4	3	ANTH 120
<b>Sciences</b>				
Biology	SL	5+	3	BIOL 113
	HL	5+	3	BIOL 120
Chemistry	SL	5+	4	CHEM 105 and 106
	HL	5+	5	CHEM 120 and 121
Computer Science	SL	4	3	Lower division elective
	HL	5	3	Lower division elective
Environmental Systems and Societies	SL	4	3	ENV 280
Physics	SL			
	HL	5	3	ASTR 108
<b>Mathematics</b>				
Mathematical Studies	SL	5	3	MATH 116
Mathematics	SL			
	HL	5	9.5	MATH 126, 227
<b>Arts</b>				
Visual Arts	SL	4	3	ART 130
	HL	5	6	ART 130, 140

HL-High Level (recommended teaching time is 240)

SL=Standard Level (recommended teaching time is 150)

International Baccalaureate Information: <http://occ.ibo.org/ibis/occ/guest/home.cfm>

### Military Service Credit

WKU strives to be a military friendly institution that will provide military personnel the ability to attend WKU and receive college credit for formal courses and primary occupations offered while in the military. WKU awards college credit based on the American Council on Education (ACE) Guide recommendation, and the credit will count as non-residence credit. Active duty soldiers or military veterans are required to submit official military transcripts prior to admission. Any soldier who is retired or discharged from the military will be required to submit their official military transcripts and a copy of the DD form 214 (Certificate of Release or Discharge from Active Duty of Service) member copy 4. The DD 214 must have characterization of service listed on the form. The DD 214 Form may be requested at <http://www.archives.gov/veterans/military-service-records/>. Official military transcripts may be requested at <https://jst.doded.mil/>.



## **Prior Learning Assessment**

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Prior learning by portfolio evaluation is considered an opportunity for students to demonstrate their knowledge and is not a guarantee of credit for experience. Students will complete a portfolio of their prior learning as a part of a portfolio development course, IDST 250, taught by an instructor who has undergone training by the Council for Adult and Experiential Learning (CAEL). Please note: the three credits earned in IDST 250 will count toward residence, while the prior learning credit awarded will be treated as non-residence credit. The portfolio, with varying forms of documents, will tie content learning outcomes to the knowledge and skills students have acquired through experiential learning. Credit earned will depend upon the student's ability to produce a portfolio that communicates learning outcomes consistent with the WKU mission on the level expected for the credit sought. Before registering for this course, students will consult with the instructor to evaluate the feasibility of seeking credit in a particular area.

The student will identify a maximum of two content areas for which credit is being sought, and his or her portfolio will be submitted to two full-time WKU faculty members, at least one from each area for which the student is seeking credit, upon successful completion of the course. These faculty experts will review the portfolio and determine if and how much academic credit is to be granted, as well as whether the credit should be given for a specific course, or for non- course-specific credit. The consensus recommendation of the reviewers must be approved by the department head(s) and dean(s) of the college(s) concerned, and then will be forwarded to the Office of the Registrar to transcript recommended credit.

For additional information, please contact: School of Professional Studies at (270) 745-8973 or visit [www.wku.edu/pla](http://www.wku.edu/pla).

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