



Graduate Council

Agenda—Thursday, October 12, 2017, 3:00 p.m.
Academic Affairs Conference Room WAB 239

1. Call to Order
2. Consideration of September 14, 2017 minutes (Appendix A)
3. Graduate Enrollment Report (see attached pdf)
4. Committee Reports
 - a. Policy Committee
 - b. Curriculum Committee (Appendix B)
 - c. Student Research Grants Committee
5. Report from Dean of the Graduate School
6. Public Comments
7. Announcements & Adjourn
 - a. Regent Election Thursday, October 12, 2017
 - b. President Caboni will address the new budget and funding model for WKU at the next Senate meeting at 3:45 pm on Thursday, October 19th.

APPENDIX A



Graduate Council
Minutes— September 14, 2017, 3:00 p.m.
Academic Affairs Conference Room WAB 239

Members Present: Kirk Atkinson, Alex Lebedinsky, Carl Myers, Kristin Wilson, Chris Groves, Carl Dick, Dominic Lanphier, Eric Reed, Wes Berry, Ann Ferrell, Richard Dressler, Laurie Branstetter, Amy Cappiccie, Kristie Guffey, Molly Kerby, Ron Mitchell, Martha Day, Scott Lyons, Veletta Ogaz, Towhid I. Mahmood

Members Absent: Leyla Zhuhadar

Guests: Sylvia Gaiko, Colette Chelf, Bob Hatfield, Scott Gordon, Laura Burchfield, Danita Kelley

8. Call to Order *Wilson
9. Consideration of August 17, 2017 minutes *Atkinson/Cappiccie
motion to approve; Wilson friendly amendment to edit minutes to add Ann Ferrell to members present and remove from members absent; passed.
10. Committee Reports
 - a. Policy Committee
*No report. Mitchell stated a blackboard site has been established to assist with committee communication.
 - b. Curriculum Committee (Appendix A) *Atkinson,
motion to approve report; Wilson request to remove course from consent agenda & move to action item;
*Atkinson move to approve course; Myers expressed concern regarding the course title change of the course;
Wilson expressed concerns regarding the representation of EDLD 712 as a related course and argued that this course is a duplicate course of EDLD 712; Wininger stated that discussions have occurred with Dr. Margie Desander, department head for EALR where EDLD courses are housed, and she was supportive of this proposal, and the proposal was approved at the college committee and at the professional education council; Wininger stated he had compiled additional textbooks and articles to be used in this course, and that this course was different than EDLD 712; Wilson indicated support of the edits described by Wininger and suggested that the proposal be updated to

reflect this additional content; Winger distributed a comparison of EDLD 712 and PSY 617 learning outcomes, etc. to clarify the distinctions; Wilson noted that this information should be part of the proposal; Winger agreed that EDLD 712 and EDFN 500 should be denoted in the proposal as similar courses, and read email from Dr. Desander in support of the course; Cappiccie stated several programs offer a statistics interpretation course; Kerby suggested editing 2.2 to align 3.2 with stated changes; Atkinson requested revision language;

*Winger suggested amendment to remove EDFN 500 and EDLD 712 from list of related courses, and add "EDLD 712 is a course that allows students to acquire the skills associated with critical reading of educational research literature (conduct a literature review)";

*Myers/Berry motion to approve friendly amendment [above]; passed.

*Myers suggested edit to include term "consumer" as originally proposed; Dressler concerned with "consumer" as term since this is commonly used in his discipline;

*Myers motion to edit the course title to be "Reading and Understanding Statistics in Psychology"; passed (1 nay, Berry);

*Approval of course; approved (1 nay, Wilson).

c. Student Research Grants Committee

*Berry reported committee interviewed 9 students and awarded nearly \$15,000; Groves questioned an individual student unfunded; Cappiccie explained that IRB was expiring and new one requested, student withdrew and will be resubmitting; Berry requested that students accurately complete applications; Webb requested that the deadline be moved back; Lyons agreed to move the September 1 deadline to September 15.

11. Questions about Online ~~Calendar~~ Catalog

*Chelf presented 2017-18 Graduate Catalog and reviewed new features. Updated group that related Curriculum Information Management (CIM) workflow could not launch until catalog was live; CIM will launch next week as Courseleaf will be onsite for training faculty & staff Tuesday and Wednesday, 9/19-20.

*Reed questioned if publication cycle should be changed; Chelf stated that publication schedule is university-wide decision; Gaiko explained SACSCOC requires accurate advertising of curriculum in the catalog and our cycle is for a single academic year; Chelf indicated that discussions with Graduate Council and Academic Affairs support program changes by catalog year to align with undergraduate curriculum committee procedures and that the new online system will include this annual implementation schedule for programs.

12. Report from Dean of the Graduate School

*Lyons reported on enrollment; RFP in progress to purchase graduate enrollment management software; starting professional development opportunities with a Lunch & Learn series; discussed new speaker series on graduate education; relayed GA allocations for 2019 will be announced to Deans by October 15th; Graduate School tailgate on September 16th; semi-annual information session for program coordinators will be on October 10th from 2-4 PM.

13. Public Comments

*Chelf mentioned project to move graduate student program of study form online is still in IT development.

*Day recommended "Dinner & Learn" rather than Lunch-and-Learn for working graduate students; Lyons agreed and also discussed the possibilities of webinars.

14. Announcements & Adjourn

*Wilson/Kirby motion to adjourn.

APPENDIX B

Graduate Council Program and Curriculum Committee (GCC)

Report to the Graduate Council

Date: October 9, 2017

GCC Meeting: October 4, 2017

From: Kirk Atkinson, Chair
Council

October 12, 2017 Graduate

Consent Agenda Report. The GCC deals with actionable items using the Course Inventory Management (CIM) System. The electronic approval process will then forward for approval to the Chair, Graduate Council. Minutes along with the approved agenda of each meeting are included in this report and will be posted on [GCCC web site](#).

Present: Kirk Atkinson, Kristie Guffey, Ann Ferrell, Collette Chelf, Ritchie Tayler, John Baker, Tiffany Robinson, Merrall Price, Danita Kelley, Andrea Paganelli, Scott Lasley

In order to review program and course revisions, click on the links below and enter your WKU log-in credentials. You will be logged into the CourseLeaf system. Type "Graduate Council" in the search string, and all the programs or courses under review by the Graduate Council will populate. Double click on the program or course to review. Additions are denoted with green font. Deletions are denoted with red font.

Program Proposals: <https://nextcatalog.wku.edu/programadmin/>

Course Proposals: <https://nextcatalog.wku.edu/courseadmin/>

Note: Programs and courses are found on separate screens. If you click to view program proposals, you will not see course revisions.

For October, there are 14 course changes and 6 program changes.